



Law Enforcement Best Practice Manual For Fighting Against Trafficking of Human Beings



TRAINING OF TRAINERS SEMINAR

Sinaia, 18th – 25th of May 2003

Recommended Short Training Programme

Two weeks seminar

Main Topic	Subjects	Training delivery (hours)	Individual Study (hours)
Background	General Background Scope of the Manual Limitations of the Manual General Remarks on the Use of the Manual	2	2
Section One - The Critical Concepts	1.1. Introduction on risks 1.2. The Critical Concepts 1.3. Trafficking Methodology – An overview 1.4. Counter-trafficking Legislation – an Overview	3	
Compendium	U.N. Conventions and additional Protocols Other International Legislation	1	
	Total Day 1	6	2
Section Two - The Investigative Principles	2.1. General Investigative Principles 2.2. The Investigative Options 2.3. Re-active Victim Led Investigative Option 2.4. Pro-active investigative option 2.5. Parallel financial investigation 2.6. Disruptive Investigative Option	6	2
	Total Day 2	6	2
Section Three - The Victim and the Victim as a Witness	3.1. The Challenge 3.2. The Victim 3.3. The initial response 3.4. Trafficked Victim or Offender? 3.5. The Principles and Process of Continuous Risk Assessment 3.6. The Non-Co-operating Victim 3.7. The victim who provides limited co-operation 3.8. The co-operating victim 3.9. Third party reporting 3.10. Summary 3.11. The Victim as a Witness 3.12. Accessing the Victims & Reflection Periods – All Cases	6 x 4	2 x 4

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	<p>3.13. Law enforcement agencies as the ‘First Point of Contact’ Cases - Victim Rights and the Investigator’s Responsibility 3.14. Victim Agreement to Become a Witness 3.15. Obtaining the victim-witness’s evidence 3.16. The Recording Format 3.17. Part Two - Specific investigative points 3.18. Post Witness Interview - The Next Steps 3.19. The current and on-going status of the victim 3.20. Victim credibility and corroboration 3.21. Witness protection and on-going security issues 3.22. Other victim-witness best practice points 3.23. The trial process and ‘live’ testimony 3.24. Other Victim Support Measures 3.25. Post-trial issues</p>		
	Total Day 3,4,5,6	24	8
Section Four - Intelligence Gathering and Exchange	<p>4.1. Introduction 4.2. Intelligence Gathering and Exchange 4.3. Why is intelligence gathering and exchange of critical importance? 4.4. What type of intelligence is required and how can it be obtained?</p>	3	2
Section Five - International Co-operation	<p>5.1. Philosophy 5.2. Extradition applications. 5.3. Mutual Legal Assistance – Letters of Request 5.4. Law enforcement agency to law enforcement agency requests 5.5. Joint pro-active operations</p>	3	
	Total Day 7	6	2
Section Six - Pro-Active Intelligence Led Option - Specialist Investigative Techniques	<p>6.1. Background 6.2. Re-active Investigative Methods – victim led 6.3. Pro-active investigation – intelligence led 6.4. Implementation of the Pro-active tactics 6.5. Specific evidence gathering techniques 6.6. Other pre-arrest evidence gathering techniques 6.7. Intrusive technical surveillance 6.8. The deployment of undercover and ‘test purchase’ resources 6.9. Controlled deliveries 6.10. The Arrest Phase 6.12.3. Video or photographic filming 6.14.1. Objective</p>	12	4
	Total Day 8,9	12	4
Section Seven - Non-arrest, disruptive or dissuasive investigation methods	<p>7.1. Tactical Options 7.2. Best Practice Points 7.3. Other disruptive measures</p>	6	2
	Total Day 10	6	2
TOTAL		60	20
	GRAND TOTAL = 80 hours/10working days		