

## ***Might I know too much?***

### ***Presentation topics***

**The country should increase its defense forces**

**Children should be taught assertive techniques at school**

**The wealthy should give up their state pension rights in favor of the poor**

**Homeless children between 16 and 18 years old should be given state benefits**

**There should be just one time zone across Europe**

**All drivers should take a driving test every five years**

**Smokers should be refused National health treatment for heart disease and circulatory problems**

**The government should subsidize recycled products so that they are cheaper, rather than more expensive, than "first issue" products**

**Why 'X' makes an ideal family pet.**

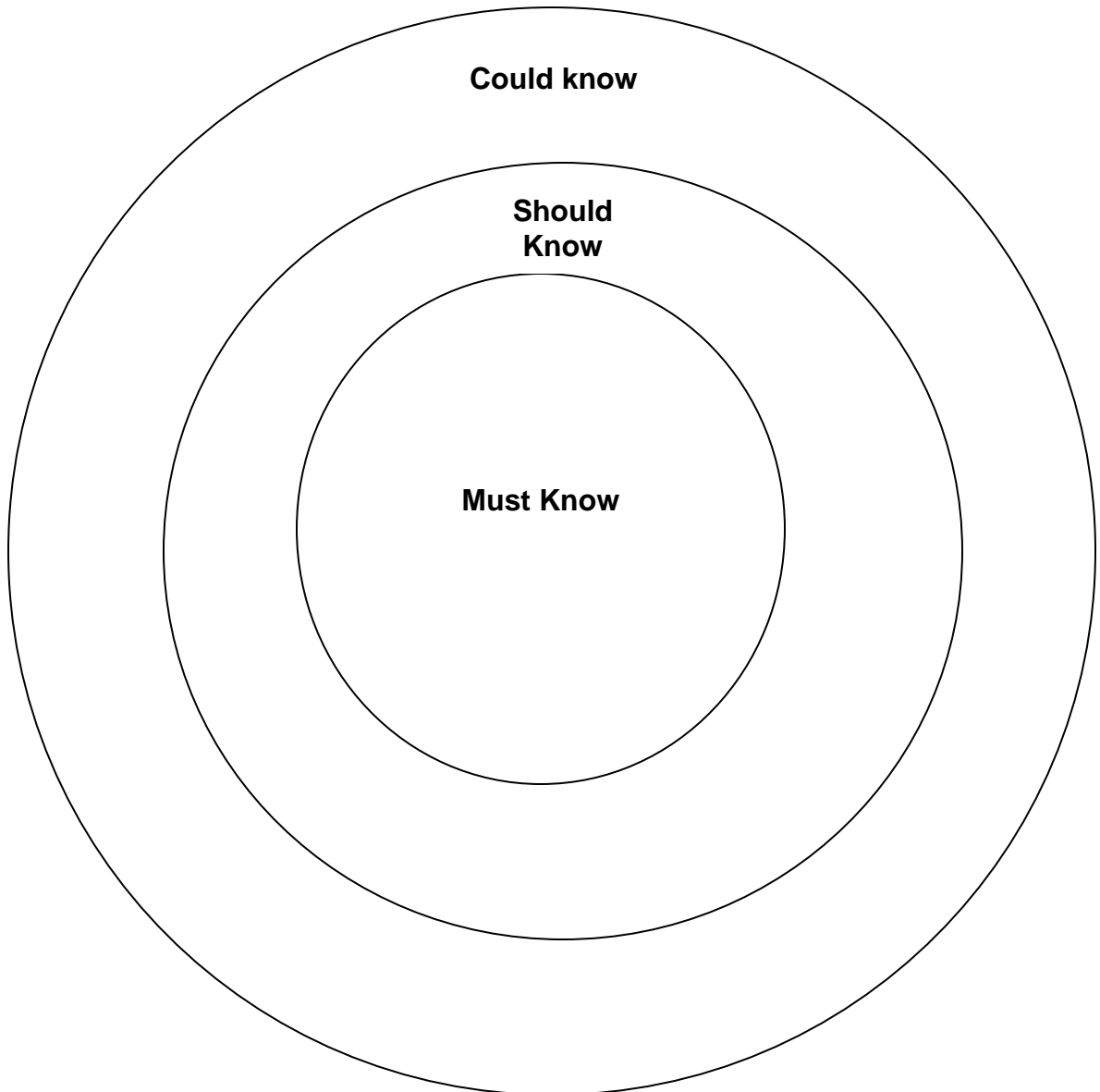
**People who have been unemployed for more than a year should have to do community service two days a week to qualify for unemployment benefit.**

**This organization should invest more in employee training.**



***Might I know too much?***

***Categorize your notes according to...***



## ***Might I know too much?***

### ***Planning your presentation***

#### **Initial preparation**

1. what is my subject and why am I speaking?
2. what do I want to achieve by the end of the presentation?
3. who is my audience and what is their level on knowledge of the subject/
4. what does the audience expect for me?
5. what do I want the audience to Know?
6. how long will I be speaking?

#### **Beginning to plan**

M = things that I MUST tell

S = things that I SHOULD tell

C= things that I COULD tell

Things in categories and chronological order.

**Structure:** Beginning, Middle, End.